## COMMO99: Survey of Communication: Career

This survey course provides students with the opportunity to explore the basic foundations of interpersonal communication, small group communication, and public speaking as it relates to their present or future careers. Students are invited to examine and apply communication principles and theories and develop critical thinking and communication competencies, at a basic level, in a variety of workplace contexts. Students are coached on how to develop and deliver business presentations. Students are guided on how to apply career communication strategies, including equity and inclusion practices, to build more satisfying workplace relationships. The course also explores the breadth of the communication discipline and encourages students to practice core communication skills such as networking, interviewing, leadership, team building, meeting facilitation, conflict management, and active listening.

Letter Grade

Units: 3

Lecture Hours: 48 - 54, Lab Hours: 0

Prerequisites: None Co-Requisites: Matone Advisory: None

Transferable to CSU only

WVC GE: