

In this course, students have the opportunity to study and apply computer-compatible stenographic or voice theory to recognize and create stenographic outlines for standard legal testimony terms and phrases necessary to attain a writing speed of 80 - 100 words per minute. Jury charge and literary material are also covered. Familiarization with transcript formatting requirements, effective practice techniques, professional communications etiquette, and professional association support venues are emphasized through a variety of assignments and class discussion.

Satisfactory Progress

.....0

.....95 - 100,95 - 100

.....None

.....None

.....NCCC 003

Not transferable