

Specifications

Methods of Instruction: Methods of Instruction (MOI) Rubric

Characteristic	Yes	No	Feedback
Each MOI should have specific course content (except for DE). If the course is part of a sequence the course content should reflect the differences.			
Use complete sentences and present tense verbs, for example, "Instructor facilitates student role play regarding various home visitation scenarios."			
If the class has a lab component there should be a Lab MOI. A course with a lecture component should have a Lecture MOI.			
You must select "Distance Education" as an additional Method of Instruction – please use the approved rationale – available in the DE Template or the [...] button next to the MOIs on eLumen.			
Avoid saying what the students will do. The focus should be the instructor.			
If this is an honors course, there should be an honors MOI.			

Assignments: Assignments Rubric

Characteristic	Yes	No	Feedback
There should be 3 examples of assignments.			
The reading/writing assignment should have reading and writing components.			
There should be a critical thinking component of the critical thinking assignment.			
Each assignment should have a deliverable, i.e., something the student submits/presents, and the instructor can evaluate/assess.			
No page or chapter numbers, just general references.			
If this is part of a sequence of courses the assignments should be different for each course.			
If this is an honors course, there should be an honors assignment using primary sources as a component.			

Methods of Evaluation:

Choose at least methods of evaluation from the drop-down menu. No Rationale Required.

Textbooks: Textbook Rubric

Characteristic	Yes	No	Feedback
Textbooks should be the latest edition and no more than 5 years old.			
For older texts, add "Classic" or "Latest Edition" following the textbook information. (Classic is a widely used text common to the field while Latest Edition is the most current edition).			

